

Editor's Notes

Please be aware that from this month the County Newsletter will be issued every two months. Anything which comes up which branches need to be aware of will be published on the County website - Latest Information page. Suggest you bookmark the site and visit at least once a month - the link is at the bottom of this page.



In this issue

- Editor's Notes
- Message from County Chair
- Training News
- County Committee
- Diary Notes
- RBL.Community Accounts
- Branch News
- County Events
- RBL Branded Items and Gizzits

Message from the County Chair

For some time now, County has been encouraging all branches to conform to GDPR requirements by getting branch officers to utilise RBL.Community accounts for email and the storage of all branch communications. Most branches do have rbl.community accounts but some have still not arranged the minimum (Chair, Secretary and Treasurer) despite reminders in these Newsletters and as outlined in the County Communications Strategy issued in July 2024.

The other aspect of using RBL IT systems is the storage of branch communications which is only happening in a handful of branches.

Furthermore, Branch Management training courses have been arranged on a monthly basis since December 2024 which are mandatory for all new Branch officers and highly recommended for Committee members. Unfortunately, takeup by County branches has been minimal, so much so that many courses have been cancelled or taken up by branches from outside the County.

All branches are now asked to ensure that these areas of branch administration are fully reviewed at their next Branch Committee meeting and action taken to rectify in relation to rbl.community accounts, branch storage and training.

Please see the updated list of courses in this Newsletter and guidance on our County website or contact the County Training Officer (CTO).

Editor's Contact: Northamptonshire.Secretary@rbl.community

PLEASE VISIT OUR WEBSITE FOR ALL THE LATEST INFORMATION

[HTTPS://COUNTIES.BRITISHLEGION.ORG.UK/COUNTIES/NORTHAMPTONSHIRE/](https://counties.britishlegion.org.uk/counties/northamptonshire/)

TRAINING NEWS

All RBL training (except for Standard Bearers) is available on the Discover Portal which everyone can register on and then book those courses which are mandatory or they wish to do. Some are on-line only whilst others might need you to attend face-to-face.

The following are currently available:

- **Safeguarding Adults (mandatory for all BCS staff)**
- **Date Protection (mandatory for all County and Branch Officers)**
- **Branch Management (mandatory for all new branch officers)**
- **County Management (mandatory for all County officers)**
- **County Training Officer**
- **County Recruiting Officer**
- **Branch Recruiting Advisor**
- **Branch Treasurer (mandatory for all new treasurers)**
- **LOMAS (recommended for all new users)**
- **Independent Examiner (mandatory prior to registration with MEO)**
- **Secretaries Course (Branch and County)**
- **Branch Community Support (BCS) - New Supporter (mandatory)**
- **BCS Coordinator (mandatory for all Coordinators)**
- **BCS Refresher (to be completed every two years by all BCS staff)**
- **Informal Resolution**
- **Outlook Navigation**
- **Membership Administration Portal (MAP) Logging In**

The next Branch Management (Parts 2 and 3) sessions for Northamptonshire branches will be held via MS Teams on Saturday 8th March, 12th April and 10th May 2025

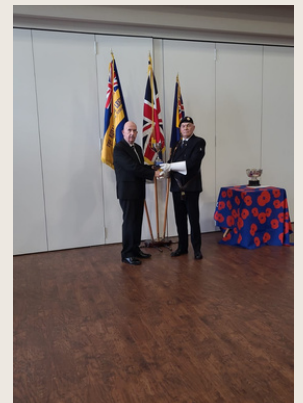
For further details including Course Prospectus, guidance on how to register and book on Discover, please visit the Training for Branches page of our website at <https://counties.britishlegion.org.uk/counties/northamptonshire/training-for-branches/>

Standard Bearer Training

Training will take place on the following dates:

Tuesday 11th March
Thursday 20th March

Training takes place at the Army Reserve Forces Centre Drill Hall, Clare Street, Northampton from 19.00 to 20.30hrs. Any queries please contact the County Parade Marshal
Northamptonshire.ViceChairman@rbl.community



Anyone interested in being a Standard Bearer or Parade Marshal, please come along to one of our sessions.

Any queries about branch training please contact
Northamptonshire.CTO@rbl.community



Your County Committee

Full details of the County Committee are available on the County website.



The next County Committee meeting will take place on Wednesday 19th March 2025.

Diary Notes

Saturday 8th March 2025 - Branch Management (Parts 2 and 3) via MS Teams (9.30am to 2.30pm).

Sunday 30th March 2025 - Registration for in-person attendees at RBL National Conference closes.

Saturday 12th April 2025 - Branch Management (Parts 2 and 3) via MS Teams (9.30am to 2.30pm).

Tuesday 22nd April 2025 - Registration for virtual attendees at RBL National Conference closes.

Thursday 8th May 2025 - VE Day 80.

Saturday 10th May 2025 - Branch Management (Parts 2 and 3) via MS Teams (9.30am to 2.30pm)

Fri to Sun 16th-18th May 2025 - RBL National Conference (Harrogate)

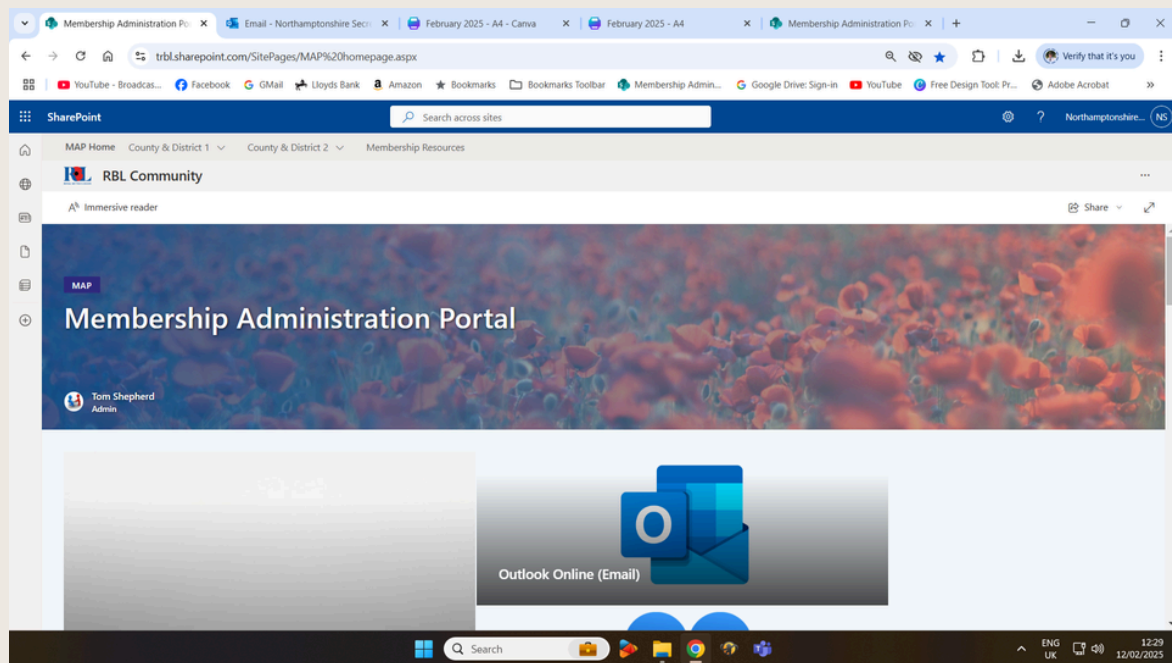


If your branch is running a VE Day 80 event, please let us know so we can publicize them in this Newsletter, plus of course any reports and photos after the event.

A guide to VE Day 80 event planning has been issued by the UK Pageantmaster and should have reached all local authorities. A copy is available via this link:

<https://ve80.com/>

RBL.Community Accounts



All county and branch officers whose role requires access to sensitive information are required to use an RBL-issued email account when communicating on behalf of the charity, and to use provided tools for sharing and storing this information. This is to keep our charity, our members and our beneficiaries safe from cyber crime and identity theft, and to comply with the law.

All qualifying county and branch officers without access to an RBL.Community email account can now register for an account.

Registering for your account is easy. All you need to do is contact the Membership Engagement Officer (MEO) who will get you started. Training support is available from the County Training Officer (CTO).

Once your account is activated, in addition to using it for communicating on behalf of RBL, you will be able to receive direct RBL communications, access important county and/or branch information, and interact with other branch and county officials around the UK and overseas via the RBL-exclusive social network, Viva Engage.

The following are eligible for accounts at Branch level:

- Chair (mandatory)**
- Vice Chair**
- Secretary (mandatory)**
- Treasurer (mandatory)**
- Standard Bearer**
- Branch Community Coordinator (BCC)**
- Events**
- Mem Sec (subject to review)**

County News

The Royal Anglian Regiment will be taking part in a combined Freedom and Armed Forces Day Parade in Kettering on Sunday 8th June 2025. This is a county-wide event and all branches and their standards are invited to attend. Full details have been sent to branches by email.



If you are planning to attend, please let the County Parade Marshal know in advance via: Northamptonshire.ViceChairman@rbl.community

RBL Branded Products and Gizzits

RBL have just released the latest version of the Catalogue of Branded products plus a list of free stuff which you can also order.

Membership & Branch Order Request Form

PLEASE ONLY COMPLETE THE GREEN BOXES

Please send all correspondences to products@britishlegion.org.uk

Branch Name	Delivery Name
Contact Name	Delivery Address Line 1
Branch Position	Delivery Address Line 2
Contact Email	Delivery Address Line 3
Contact Number	Post Code

EXPECTED DELIVERY IS 5-7 WORKING DAYS

Product	Quantity	Unit Cost Ex VAT	Total Cost Ex VAT
AA21DO407399ONZ RBL Gazebo Kit 3m by 3m		1,145.00	-
AA21DO407499ONZ RBL Feather Flag		126.50	-
AA21DO407599ONZ RBL Pull Up Banner		70.83	-
AA21CO100420ONZ RBL Sail Banner - Blue		141.67	-
AA21CO100506ONZ RBL Sail Banner - White		141.67	-
AA21AC405199ONZ RBL Bunting 10m		2.08	-
PA21DO220322ONZ RBL Table Cloth 2.6m x 1.56m		11.50	-
DELIVERY - Delivery charge for Items highlighted dark blue		8.33	-
		Total Ex VAT	-
		VAT (20%)	-
		Total to Pay	-

Terms & Conditions
 Upon receipt of completed request form, a Sales Invoice will be sent within 5 working days.
 Items will not be despatched until payment in full has been received into the bank account of RBL Trading Ltd.
 Order confirmation and Order tracking emails will be sent to the address provided on the completed request form.
 Delivery of order will generally be between 3-5 working days.
 It is recommended to check the contents of your order as soon as reasonably possible.
 If your order is not received as expected, please contact RBL Trading within 30 days of receipt.
 Payment should be made via BACS using the details provided on the Sales Invoice.

PLEASE COMPLETE AND RETURN TO YOUR MEO
 At **MINIMUM** three weeks before the event to guarantee delivery of items for your event.
 MEO's do not hold stocks of these

These items are for Branch Recruitment and Retention Only 1 Not to be used for Poppy Appeal Fundraising

Description of Item	Quantity Required
RBL How we help Leaflet (Pack of 100)	
RBL About the Legion Leaflet (pack of 100)	
Becoming a Member Leaflet (Pack of 100)	
Poppy Pen (single Item)	
RBL Screen Cloth (Pack of 50)	
RBL Fuzzy Bug (Single Item)	

The Catalogue and order forms are only available on MAP - Documents Library - Recruitment and Retention folder