**Present:**

|  |  |  |
| --- | --- | --- |
| Anne Midwinter | County President | Y |
| Peter Eldridge | County Chairman | Y |
| Fiona Lovesey | County Vice Chairman | Y |
| Tjark Andrews | County Committee Member/County Standard Bearer | N |
| Andrew Bowes | County Treasurer/Committee Member | Y |
| Derek Bradshaw | County Committee Member | Y |
| Mark Garwood | County Parade Marshall | Y |
| Peter Clarke | County Dep Parade Marshall/Committee Member | N |
| Brian Leach | County Committee Member | Y |
| Rob Lovesey | County Secretary | Y |
| Hugh Ashton Moore | Membership Council Representative | N |
| Chris Jones | Membership Engagement Manager (Central) | N |
| Lebo Nyoni | Membership Engagement Officer | Y |
| Yanto Evans | Community Fundraiser | N |
| Nicole Mayall | Community Fundraising Manager, SE&SW Midlands | N |
| Pat Chadwick | Casework Services Manager- SE Midlands | N |

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Discussion/Decision** | **Action** | |
|  | 1. **Meeting Opened**   The Chair opened the meeting at hrs. The Exhortation was spoken by the President. |  | |
|  | **Apologies**  a. Peter Clarke  b. Tjark Andrews  c. Yanto Evans  d. Nicole Mayall  e. Pat Chadwick  f. Chris Jones  g. Hugh Ashton-Moore |  | |
|  | **Minutes of Previous Meeting** – circulated prior to meeting.  The minutes of the previous meeting held on 17 Jan 24 were reviewed by the members of the Committee; passed as a true copy and signed by the Chair and Minuting Secretary.  Proposed:  Seconded:  The vote was carried unanimously |  | |
|  | **Matters Arising**   * Release of job specifications and Terms of Reference new position incumbents. * County Newsletter * Transfer of membership from closed Branches * Corporate email addresses for County Members * Review of the County Plan in preparation of the County Conference * MS5 Update for CSBs Branches * Transfer of Marsden to Headington and renaming of Branch * Update of Branch Standard Bearer Contacts including CSBs * Receipt of invoices from Eynsham Village Hall | Chair  Chair  Chair/Treasurer  Chair  Chair/Secretary  Chair/Treasurer  Chair/Treasurer  Ceremonial  CPM | |
|  | **Communications**   * RBL Central News dated Feb 24 – distributed via email. * RBL Central News dated Mar 24 – distributed via email. * RBL Central News dated Apr 24 – distributed via email. |  | |
|  | **County Chairman’s Report –** Circulated prior to meeting.  Further to the Chair’s Report circulated prior to the meeting |  | |
|  | **Oxfordshire County and Branch Compliance Issues**   * Kidmore End |  | |
|  | **Oxfordshire County Plan**  The Chair stated that work is still on-going with the County Plan. | Chair/Secretary | |
|  | **Treasurers Report** – circulated prior to meeting.  The Treasurer summarised his written report stating that  The County Accounts were reviewed by the members of the committee; passed as a true copy.  Proposed: Andrew Bowes  Seconded: Fiona Lovesey  The vote was carried unanimously. |  | |
|  | **Oxfordshire Parade Marshal Report –** circulated prior to meeting. |  |
| 12. | **Membership Engagement Officer Report**  The MEO informed the Committee that |  | |
| 13. | **Area Welfare Report** – circulated prior to meeting.  As the Welfare Representative was not present, submitting their apologies, there was nothing further than the circulated documentation to report. |  | |
| 14. | **Poppy Appeal Update** – circulated prior to meeting.  As the Poppy Appeal Manager was not present, submitting their apologies, there was nothing further than the circulated documentation to report. |  | |
| 15. | **Membership Council Update**  As the Membership Council Representative was not present, there was nothing to report submitted in advance of the meeting. |  | |
| 16. | **Update 2024 Oxfordshire County Poppy Appeal Launches**   1. **2024 County Poppy Appeal Launch** – |  | |
| 17. | **Question to the Chair**  There were no Questions to the Chair. |  | |
| 18. | **Non-Agenda Matters**   * **Change to the Appointment of the Minuting Secretary to County Secretary –** in-line with other Counties and to enable the Minuting Secretary access to additional areas on the RBL MAPS portal enabling greater support to the County Chair and Treasurer. It is proposed that the position be renames from Minuting Secretary to County Secretary.   Proposed: Pete Eldridge  Seconded:  The vote was carried unanimously.  The MEO is requested to arrange for the change of email address with RBL IT.   * **Ms Moyra Philcox Legacy** – County has been notified of a potential Legacy from the estate of Moyra Philcox. The potential amount of the Legacy is in the region of £10.5k. The Chair, Treasurer and the County Secretary will look to understand the implications of this sizeable legacy. It is apparent that the legacy is for the benefit of the Oxfordshire County and not for the Poppy Appeal. | MEO  Chair/Treasurer/Secretary | |
| 19. | **Presidents Address**  The President |  | |
| 20. | **Dates of Future Meetings:**   * Sat 13 Jul 24 Standard Bearer Training Eynsham Hall * Sat 13 Jul 24 County Committee Meeting Eynsham Hall * Sat 12 Oct 24 Standard Bearer Training Eynsham Hall * Sat 12 Oct 24 County Committee Meeting Eynsham Hall * Wed 15 Jan 25 County Committee Meeting TEAMs * Sun 01 Feb 25 Oxfordshire County 100th Conference |  | |
| 21. | **Kohima Epitaph**  The Kohima was delivered by the County President and the meeting closed at hrs |  | |

**P ELDRIDGE R Lovesey**

**County Chair County Secretary**

**Date: Date:**