**Present:**

|  |  |  |
| --- | --- | --- |
| Anne Midwinter | County President | Y |
| Peter Eldridge | County Chairman | Y |
| Fiona Lovesey | County Vice Chairman | Y |
| Tjark Andrews | County Committee Member | Y |
| Andrew Bowes | County Treasurer/Committee Member | Y |
| Derek Bradshaw | County Committee Member | Y |
| Mark Garwood | County Committee Member | \*Y |
| Peter Clarke | County Committee Member | Y |
| Brian Leach | County Committee Member | Y |
| Rob Lovesey | County Committee Member | Y |
| Hugh Ashton Moore | Membership Council Representative | A |
| Chris Jones | Membership Engagement Manager (Central) | N |
| Tom Coen | Membership Engagement Officer | Y |
| Yanto Evans | Community Fundraiser | Y |
| Nicole Mayall | Community Fundraising Manager, SE&SW Midlands | N |
| Pat Chadwick | Casework Services Manager- SE Midlands | N |

\* Until Agenda item 8

|  |  |  |
| --- | --- | --- |
| **Serial** | **Discussion/Decision** | **Action** |
|  | 1. **Meeting Opened**   The Chair opened the meeting at hrs. The Exhortation was spoken by the Chair. |  |
|  | **Chairs Welcome**  The Chairman welcomed all who had manged to sign in and noted that the meeting was quorate.  He remarked that following the Annual Meeting of the County Conference he had heard from Alison Bunn who had been impressed with the content and tone of the meeting.  The refreshments had been good, and he was pleased with the number who had stayed behind to participate in the briefing.  Further understanding of the role of the Membership Engagement Officer was becoming clearer and would be circulated as available. |  |
|  | **Matters Arising**  The minutes had been circulated before the meeting and as there had been no comments the Chairman considered any minor matters arising would be dealt with amongst the agenda. |  |
|  | **County Chairman’s Report -** Circulated prior to meeting  The Chairman briefly covered the main points in his tabled report.  He hoped to have a further Update briefing following the County Chairman’s seminar and the release of the Seminar Slide pack.  At the moment he hoped to combine the 1st of July Committee Meeting with the planned Standard Bearer Training. |  |
|  | **Oxfordshire County Committee Roles**  There were 3 Committee roles to be appointed that of Training Officer, Minute Secretary and County Youth Officer.  Derek Bradshaw and the Chairman would discuss the training role after the meeting.  The Chairman had had thoughts on how to cover the Meeting Secretary role – and these would be communicated once he had received acceptance of his plan.  The Youth Officer Role was currently felt to be a low priority within the County. |  |
|  | **Oxfordshire County Plan**  The County plan had been circulated with the previous minutes. It would be kept under review. Comments from the Committee welcomed. |  |
|  | **Treasurers Report**  The Treasurer summarised his written report.  In particular he drew the committee’s attention to numerous issues which were not being answered in a timely manner by the Branch Accounts team. He would raise these directly with Hugh Ashton Moore for escalation.  The relaunch of the RBL almonisation process was explained, the details were in the Treasurers report.  The Treasurer proposed that:   1. The committee reaffirm the prior policy of supporting Oxfordshire Welfare Expenditure Reported by the Central Grants Team with 10% of expenditure from the County Welfare Fund 2. That the Chairman (or in his absence the Vice Chairman) together with the Treasurer be authorised to transfer 10% of requested welfare expenditure each quarter and that this would be reported at the next committee meeting. 3. That the sum of £4325 be transferred to the Central Welfare Fund being 10% of the Case Expenditure for 2021-22.[[1]](#footnote-1)   Proposed Rob Lovesey  Seconded Brian Leach  The vote was carried unanimously.  Rob Lovesey expressed concern about the failure of Dorchester Branch to accept its funds from Benson Branch since regaining full branch status and wondered if they ought to adopt County Supported Status– to be investigated. |  |
|  | **New County Standard**  It was explained that County Standard and equipment had suffered over the past few years and was not at a sufficient standard to be of credit to the County.  The ceremonial team had conducted a review of the suppliers and had concluded that the quotation from Newton and Newton gave the best overall value and quality.  The committee was invited to agree to this proposal.  Proposed: Fiona Lovesey  Seconded: Derek Bradshaw  The vote was carried unanimously.  The order to be place by the Ceremonial team with invoices being presented to the Treasurer for settlement[[2]](#footnote-2) |  |
|  | **Membership Engagement Officer Report** – Thomas Coen  The MEO summarised his report and noted that he had made several Branch visits.  It was concerning that there was little appetite by the qualifying branches to attend National Conference in person or virtually. It was observed that historically Oxfordshire Branches had seen little benefit in attending. The ability to have delegate attendance via the internet might have been overlooked – this was to be reinforced before the final deadline.  The take up of MAP/MS365 was poor and this probably contributed to the general lack of understanding of process by Branches. Efforts would be made to increase Branch take-up of MAP.  The table of eligible branches gave the impression that there was poor compliance, but the gapping of the MEO post (Sep- Jan) and the closure of the Area Office and the PO Box closure probably contributed to this. |  |
|  | **Area Welfare Report** – Pat Chadwick  No Report |  |
|  | **Poppy Appeal Update**  A written report had been issued too late for the Meeting pack but would be included with the minutes.  The County [[3]](#footnote-3) had raised £ 572864 which was £10K up on the prior year  A successful shared (with other Counties) PAO thank you event had been held at Stowe.  The significant PAO gaps were RAF Benson, Henley on Thames and Oxford City – efforts were being taken to recruit these with particular emphasis on Oxford City.  The round of summer calls to PAOs was about to commence to enquire of any ongoing issues. |  |
|  | **Membership Council Update -** Hugh Ashton Moore  No Report |  |
|  | **Dates of Future Meetings:**  Sat 1st Jul 2023 Face to Face Eynsham Village Hall  Sat 16th Sep 2023 Face to Face Eynsham Village Hall  Wed 13th Dec 2023 Teams Meeting  Wed 13th Mar 2024 Teams Meeting |  |
|  | **Kohima Epitaph** |  |

1. Post meeting note – at this level of grant there was approximately 5 years expenditure in the Welfare Fund. [↑](#footnote-ref-1)
2. [oxfordshire.treasurer@rbl.community](mailto:oxfordshire.treasurer@rbl.community) [↑](#footnote-ref-2)
3. Oxfordshire RBL excludes the Vale of White Horse District Council area [↑](#footnote-ref-3)