

## **MINCHINHAMPTON COUNTY SUPPORTED BRANCH BYE-LAWS**

The following Branch Bye-Laws are supplementary to the 2003 Royal Charter of Incorporation and Schedules of the Royal British Legion hereafter known as “the Royal Charter” and procedures as laid down in the Membership Handbook. They shall be binding on the Officers and Members of the Minchinhampton Branch.

All proposed alterations and amendments to these Bye-Laws shall, after being passed by a two thirds majority of those members present, qualified to vote and voting on the appropriate motion at the Annual General Meeting of the Branch, be submitted to their appropriate County / District Committee for approval and shall not come into force until they have received the latter’s approval.

### **Branch name and number**

Minchinhampton County Supported Branch (BR 3059) - The Royal British Legion

### **Branch meeting place, frequency and timings of meetings**

The Branch meets at The Cotswold Club, High Street, Minchinhampton. Meetings are held twice a year – one general meeting and one Annual General Meeting (AGM) in accordance with the requirements of a County Supported Branch (CSB). The AGM is held in October. All meetings start at 19.00 and are listed on the Branch website.

### **Branch Officers by function and appointment**

The Officers of the Branch shall be:

Point of Contact 1 (POC1)

Point of Contact 2 (POC2)

Other duties to be fulfilled are:

Standard Bearer

Poppy Appeal Organiser

Welfare Representative

Treasurer is provided through County in accordance with requirements of a CSB

Details of appointees are listed on the Branch website.

### **Branch sub-Committees and their terms of reference**

There are none

### **General Provisions**

All matters not mentioned herein shall be settled by reference to the Royal Charter. In any question of interpretation, the matter should be referred to the Director General through the Secretary to the Membership Council, as should any question to which these bye-laws do not apply.