

Annual Meeting of the County Conference
Saturday 22nd January 2022
Severn Vale School, School Ln, Quedgeley, Gloucester GL2 4PR

Guidance for Branches

Section One – What do Branches need to do?

Please submit the following documents to the Membership Support Officer by **10th December 2021**.

- Nominations for the County Committee - The nominees will serve for a period of three years terminating at the end of Conference 2021. It is permissible for current County Committee members to be nominated for re-election, but all Nominees must have been approached, and their permission obtained for their names to be submitted. Please use the enclosed form.
- Nominations for the County Conference Committee - The County Conference Committee consists of three members appointed by the County Committee and three members elected annually at the Annual Meeting of the County Conference. Please use the enclosed form.
- Proposed Charter Motions. Please use the enclosed form.
- Entry Form for Branch Proficiency Competition. Please use the enclosed form.
- Nominations for County Certificate. Please use the enclosed form.
- Application for Delegate's Ticket for Annual Meeting of the County Conference. (Please use the enclosed form).

Please note only Branches that have met the criteria below are able to be represented at the Annual Meeting of the County Conference:

1. Submitted their **Branch Accounts** in full on or before the 30th September 2021.
Submitted their **MS1 form** on or before the 31st December 2021.

Section Two – Important Dates

- **10th December 2021** – Branches to make submissions (as listed on page one)
- **10th December 2021** - Branches to submit amendments to Agenda to the MSO
- **10th January 2022** – Agenda sent to Branches
- **22nd January 2022** – Annual Meeting of the County Conference



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County Committee - Nominations Form

Nominations are sought for candidates willing to serve as members of the County Committee for a period of three years. The County Committee is to consist of 7-15 members in addition to the Chairman and Vice-Chairman.

This form should be returned to the Membership Support Officer by **10th December 2021**.

..... Branch wish to submit the following nomination(s):

Name:.....

Membership No:.....

Name:.....

Membership No:.....

Name:.....

Membership No:.....

Name:.....

Membership No:.....

Name:.....

Membership No:.....

Approved: Branch Chairman

Branch Secretary



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County Conference Committee Nominations Form

The County Conference Committee consists of three members appointed by the County Committee and three members elected annually at the Annual Meeting of the County Conference

This form should be returned to the Membership Support Officer by **10th December 2021**.

..... Branch wish to nominate the following to become a member of the County Conference Committee:

Name:.....

Membership No:.....

Approved: Branch Chairman

Branch Secretary



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Proposed Charter Motions

Any branch wishing to submit a Motion for the Annual Meeting of the County Conference must use the format below. Note that Charter and Bye-Law Motions must have been passed by a two-thirds majority of those attending the branch meeting.

This form should be returned to the Membership Support Officer by **10th December 2021**.

Branch Code and Name.....
Branch Motion

Reason for inclusion:

Effect if passed:

Main argument

Approved: Branch Chairman

Branch Secretary



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County Efficiency Competition – Entry Form

The object of this competition is to encourage all branches to take a consistently keen interest in Legion activities. The rules and method of assessment of points to be awarded have been formulated in such a way as to give all branches, no matter what size, an equal chance of winning an award.

This form should be returned to the Membership Support Officer by **10th December 2021**.

**Pearce Cup/Featherstone Godley
Union Flag**

Awarded to the most efficient Large
Branch (71 members plus)

Marling Cup

Awarded to the most efficient Small
Branch (up to 70 members)

Name of Branch:

- | | | |
|----|--|-------------------------|
| 1. | Were the Branch Accounts submitted by 30 th June? | Yes/No |
| 2. | Was the Branch MS1 submitted by 31 st December? | Yes/No |
| 3. | Number of paid-up members as at 1 st October | 2020.....
2021 |
| 4. | Branch Delegate's attendance at County Conference meetings? |
(max 4) |
| 5. | Did the Standard Bearer attend this year's competition? | Yes/No |
| 6. | Poppy Appeal totals | 2019/20 |

Please provide information on the following: (continue on additional sheets if necessary)

7. Practical interest in Group affairs

8. Service administration

9. Sports and Social activities

10. Liaison with Public Authorities and other organisations.

Approved: Branch Chairman

Branch Secretary



County Certificate of Appreciation – Nomination Form

[illegible]

Section Two

Please provide details of any aspect of the nominee’s service at Branch/Group/County level which should be considered by the County Awards Committee, continuing overleaf if necessary.

Approved: Branch Chairman

Branch Secretary



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Branch Delegates – Form

Branches with up to 300 Members may send one representative to the Annual Meeting of the County Conference. Branches with more than 300 Members may send up to two representatives.

Officers and Members of the County Committee shall not be eligible for appointment as Delegates.

This form or an email with the same information included should be returned to the Membership Support Officer by **10th December 2021**.

.....Branch will be represented by the following delegate(s)

1. Name:
(Please use block capitals)

Membership No:.....

2. Name:
(Please use block capitals)

Membership No:.....

Approved: Branch Chairman

Branch Secretary