



Convening Notice

Branch Annual General Meeting

Notification is hereby given that The Annual General Meeting of the Minchinhampton Branch of The Royal British Legion will be held at
The Cotswold Club, Minchinhampton
on
Wednesday 3rd October 2018 at 7.30pm

The business to be transacted shall be to:

- Consider reports and accounts for the past year.
- Elect the following Officers of the Committee:
- Branch Vice-Chairman (1, 2 or 3 Year Term).
- Branch Honorary Secretary (1, 2 or 3 Year Term).
- Branch Honorary Treasurer (1, 2 or 3 Year Term).
- Elect members to the Branch Committee.
- Consider and raise motions to County Conference

Please complete the enclosed Branch AGM Registration and Nomination Form and return to the Branch Secretary no later than 19th September 2018.

Signature: Sandra Hayward
Branch Secretary

Election of Committee

Branches are to elect a Chairman, Vice-Chairman, Treasurer and Secretary from their Branch members, to serve for one (1), two (2), or three (3) years, as decided by vote at the Branch Annual General Meeting.

Branches are also to elect a further three (3) to twelve (12) other members to serve on the Committee.

The election for Branch Officers will take place prior to the election of Committee Members.

Members can be appointed to fulfil particular duties as required by the Branch Committee.

If more than one person is nominated for an Office a ballot is to be held.

Those standing for office will be asked to stand and identify themselves. Voting is to be by ballot unless the position is unopposed in which case a show of hands will suffice.

Please hand or post the Notification of Attendance and Nomination Form to the Secretary, Sandra Hayward, 10 Summersfield Close, Minchinhampton GL6 9LJ no later than 19th September 2018