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Branch Treasurer Course

Who is the course aimed at?

This course is a mandatory course for all Branch Treasurers and needs to be completed within 3 months of being appointed. It would be advised for Branch Officers and Committee members to also complete the course.



How do you complete the course?

The course is a completely online course which you can complete at your own learning pace. Once completed you will have continued access to the course to refer back to, should you need to. The course will be housed on Discover our new Learning Management System and you can self-enrol at any time.

Link to [Discover](#).



What is covered in the course?

This course provides you with the information that you need to be successful in your role as the Branch Treasurer and complete the tasks that come with the role with confidence. The following topics are covered:

- What is expected of the Branch Treasurer,
- Financial Management,
- Income and Expenditure,
- Financial year end.

What other courses must be completed?

You must also complete GDPR and Safeguarding, both are online courses housed on Discover. These courses must be completed annually and will only need to be completed once, regardless of how many roles you hold within the Legion.

Any queries please email:
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