



The Royal British Legion - Volunteer Role Description

Role: Volunteer Ambassador

Purpose of role

To represent the Legion to the general public through speaking to schools and community groups about its work and the outcomes it achieves.

Tasks

- Using approved presentations, give talks to schools and community groups on why the Legion exists, the Four Pillars of its strategy (Welfare, Remembrance, Representation and Comradeship) and what it does for the Armed Forces community.
- Be able to adjust the emphasis of the talk(s) at the request of the group and incorporate personal input from a veteran where their presence is requested and they are not a trained ambassador.
- Using the Legion's education materials and presentations to give talks to school and community groups about Remembrance, its importance for the nation and the Legion's guardianship role.
- Give out general information about the work of the Legion, its fundraising activities and its membership, including information on how to volunteer for the Legion and how to join a branch or club.
- Collect and report feedback on sessions delivered.
- Develop and maintain a working knowledge of the activities of the Legion and of its mission, objectives and operations.

Support and supervision

There will be ongoing day to day support from the Area Team. You will be given a designated supervisor who will meet with you to discuss how things are going including workload, training and opportunities for personal development.

Benefits of the role

You will be helping to make a difference to the lives of members of the Armed Forces community. In doing so you will gain valuable experience of working in a professional, forward-looking charity that supports and campaigns for, and is responsive to, the needs of the Armed Forces community.

You will be part of a friendly, committed team and meet a wide range of people. You will have the chance to draw on your skills and experience or acquire new skills, be accountable for carrying out a set of tasks and you will have access to further training. All of this will give you valuable experience for the future, whether that be in the Legion workforce or in further volunteering.



Personal qualities and requirements

For this role we are looking for someone who is committed to our mission and values enjoys meeting people and has good interpersonal skills. We would expect you to be a reliable and dependable team player and to:

- Be used to speaking to medium sized groups, including young people
- Be comfortable working on your own
- Be competent with using a PC and projector and Microsoft PowerPoint software
- Be committed to equality and diversity
- Have a working knowledge of the Legion

Availability

In order for the role to be rewarding for yourself and the Legion, we ask that you give a commitment to be able to fulfil several assignments each quarter, sometimes during weekends and evenings. We ask particularly that you make yourself available in October and early November. The actual amount of time agreed will be reflected in your Volunteer Agreement.

How we work together

We are grateful for your gift of time in helping us to support the Armed Forces community. In serving these beneficiaries we require that you:

- Maintain confidentiality and have respect for beneficiaries and members of the public.
- Act with integrity and work collaboratively with colleagues, sharing knowledge and information within the team as appropriate.
- Work within agreed Legion policies and procedures and in accordance with The Royal British Legion's Health and Safety policy and other appropriate guidelines.
- Attend updates and training meetings annually to keep up to date with the needs of your role and with what the Legion is doing.
- Respect the diversity of our beneficiaries, staff, volunteers and members of the public.

We aim to make your volunteering with the Legion an enjoyable and rewarding experience. We will also cover you on our public liability insurance (excluding motor vehicles) and reimburse agreed travel expenses.