

Once form MS7 is received at the Regional Office, the appropriate changes will be made to the central database and a card issued direct to the member in the name of the new branch.

DETAILS OF TRANSFERRING MEMBER

Membership No.		
Title	Surname	Initials
Address		
Postcode		
HomeTel	DaytimeTel	

CLUB MEMBERSHIP Club membership cannot be transferred. If the member has joined your affiliated club, then please ensure the relevant details are completed below. THIS IS ESSENTIAL IF PAYMENT IS MADE BY DIRECT DEBIT SUBSCRIPTION PAYMENT (DDSP).

The member has joined	RBL Club Ltd.
He/she has resigned or will resign from	RBL Club Ltd.

NB If a DDSP member does not resign from their former club, then two club subscriptions may be collected in future years.

Club Status: Ordinary/Life(A) Associate(C) Pensioner Ord/Life(Pen A) Pensioner Asc (Pen C)

I confirm club subscription and joining fee (if any) have been collected by cash for this year

Signed	Position	Date
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Member wishes to pay club subscription by **DDSP** effective** ___/___/20___ (if currently a cash payer)

**Club subscription can only be collected by Head Office on behalf of the club if the club has registered for DDSP and we hold subscription rates.

PLEASE DO NOT WRITE IN THIS SPACE

TRANSFER PROCEDURE

When a member wishes to transfer to another branch he/she should contact the Secretary of that branch and explain that a transfer is desired. The membership card should be handed to the Branch Secretary who should provide that member with the receipt included on this form. From that moment the member shall be deemed to have transferred and the receipt should be taken as proof of membership of that branch until the new branch membership card is sent to the member. No payment should be requested from the member if he/she is in possession of a current card as that card will already have been paid for. No charge will therefore be incurred by the new branch. If no current card is available a transfer cannot take place and a new application must be submitted.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amount to be paid or the payment dates change The Royal British Legion will notify you at least 7 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by The Royal British Legion or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

This guarantee should be detached and retained by the Payer.